

8/22/11

Highlighted Opportunities

Please see below for jobs Posted By the Career Services Department at Chesapeake College

CHESAPEAKE JOBS LISTING  
**CAREER SERVICES Office of Student Services**  
P.O. Box 8 Wye Mills, MD 21679  
(410) 822-5400, 758-1537, or 228-4360, ext. 303

The Office of Career Services publishes this listing of job openings for Chesapeake College students and residents of the community. Please follow the application procedure outlined in each job announcement if you are interested in applying for one of the positions. For more information please contact the Office of Career Services at (410) 822-5400, 758-1537, or 228-4360, ext. 303.

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**Adstrategies, Inc.** (401) seeking an **Intern** to help with data entry at our advertising agency. Intern would be inputting media schedules, along with other general office duties. Start ASAP; 2-3 days per week as an unpaid internship. **Qualifications:** Preferred Business/Marketing/Communications major with excellent computer skills and excellent communication skills. **Apply:** Mail resume' to: Erin Butler, 101 Bay Street, Suite 201, Easton, MD 21601 or e-mail: [erinb@adstrategies.com](mailto:erinb@adstrategies.com) or Fax: 410-822-1672. (Date listed: 7/5/11).

**Anne Arundel County Office of Child Support Enforcement** (419) seeking a **Human Service Administrator II**. This is a position-specific recruitment for the Anne Arundel County Office of Child Support Enforcement (OCSE). This position serves as the Assistant Director for Operations at the Anne Arundel County Office of Child Support Enforcement. This position is a managerial position providing high level of professional, administrative and management skills. The incumbent in this position supervises and oversees the Operations Division and is responsible for the oversight of day-to-day operations including caseload of over 14,000 child support cases. **Location:** 44 Calvert Street, Annapolis, MD 21401. **Salary:** \$46,563-\$74,725. **Duties:** Oversees personnel, operations, and child support cases; establishes paternity and support orders as well as the enforcement and collection of payments of support; prepares, develops, implements, and monitors budgets and contracts pertaining to the child support program; completes procurement processes and oversights; provides leadership and strategic planning in conjunction with the administration to achieve agency goals; adheres to federal, State, and local laws and policies; creates, assesses, and implements programs, policies, procedures and strategies to meet customer and internal needs in accordance with federally established performance measures (paternity establishment, court order establishment, collection of current support, and arrears); plans, develops and implements strategies to meet local performance goals; and supervises daily activities of the Operations Unit, which includes Information Technology, Facilities Management, Procurement, Personnel, Fiscal Activities and Quality Control. **Qualifications:** Possession of a bachelor's degree from an accredited four-year college or university and seven years experience in administrative, professional or technical work, two years of which must have involved supervision of other employees or exercising responsibility for program development. **Apply:** Please submit a State application (MS-100), proof of education, resume', official transcript, copy of Foreign Degree Evaluation Report (if applicable) and a copy of a valid Maryland driver's license to Debbie Fisher, Anne Arundel County Office of Child Support Enforcement, P.O. Box 1870, Annapolis MD 21404. Applications may be obtained by visiting the website at: [www.dbm.maryland.gov](http://www.dbm.maryland.gov); or call 410-767-7414, toll-free: 1-800-332-6347; TTY users call Maryland Relay Service, 1-800-925-4434. Applications must be marked **Human Service Administrator II, AACOCSE** and postmarked by **August 23, 2011**. (Date listed: 8/11/11).

**Babysitter Needed** (399) to get my daughter on the bus in the morning and off the bus in the afternoon. Please call Joann @ 410-708-5338 (cell). (Date listed: 8/18/11).

**Baltimore City Police Department** (417) Take the Civil Service Test every Tuesday at 12:30 PM & 6:00 PM. **Police Officer Trainee** – Academy Pay: \$41,290 and **After Graduation** Base Pay: \$42,290. **Location:** Baltimore Police Headquarters, Recruitment Unit, 601 E. Fayette St., Baltimore, MD 21202. **Minimum Requirements:** 20 ½ years of age; possess a valid driver's license; United States citizen and wear business attire. **Benefits:** Medical and Dental; 12 paid vacation & 14 paid holidays; retirement plan and deferred compensation plan. For more information call 877-PRIDE-PD or [www.baltimorepolice.org](http://www.baltimorepolice.org). (Date listed: 8/11/11).

**Bender Consulting Services, Inc.** (133) is currently hiring bright, enthusiastic individuals with disabilities to work with the Federal government in the Washington, DC Metro area, Philadelphia, PA, Harrisburg, PA and other areas across the United States. Bender specializes in providing freedom through competitive employment. As an individual with disabilities herself, CEO and host of "Disability Matters" on voiceamerica.com, Joyce Bender believes that all qualified people should be given equal work opportunities. More information about Joyce Bender and Bender Consulting Services can be found at [benderconsult.com](http://benderconsult.com). Apply now if you are interested in career opportunities with the Federal government. Positions are available in the following fields: *Accounting, Administrative Support, Aviation, Business Administration, Computer Science, Contracts, Criminal Justice, Cyber Security, Electrical Engineering, Engineering, Facilities Management, Finance, General Sciences, Healthcare Policy, Human Resources, Information Technology, Languages, Language Analysis, Law, Logistics, Management Analysis, Mathematics, Research and Analysis*. People with disabilities EMBRACE YOUR INDEPENDENCE by applying now. Contact Sherry Homme at 412-446-4447; [shomme@benderconsult.com](mailto:shomme@benderconsult.com) or [resume@benderconsult.com](mailto:resume@benderconsult.com). (Date listed: August 2011).

**Bindery Operator** (414) **Needed!** A printing company in Easton is now looking to hire an experienced bindery operations professional. **Description:** sheet fed press operation; multi-binder (Minuteman) 6 pocket, with cover folder feeder, saddlestitch, with three knife trimmer machine; 40" paper folder & 24" paper folder; 45" paper cutter; 18" x 23" cylinder Heidelberg & 10" x 15" windmill Heidelberg letterpress for die cut and scoring; folding machine (up to 16 pg); maintenance & service experience a plus; must be able to lift 40 lbs; must be able to work 40 hours a week, plus overtime when called upon! This is a permanent, full-time position with benefits. **Apply:** Be sure to outline your experience, and name the machines on which you have worked. Please respond by taking your prepared resume' and cover letter to the Talbot Career Center in Easton, at 301 Bay Street. (Date listed: 8/8/11).

**Caregivers** (247) Caregivers needed. There is free registration at [www.care4hire.com](http://www.care4hire.com) to search for Babysitting, Housekeeping, Tutoring, Elder/Companion Care, Pet Sitting, and other miscellaneous services. There are jobs available throughout the United States and Canada. [mail@care4hire.com](mailto:mail@care4hire.com), 402-379-7811. (Date listed: August/2011).

**Casino Resorts** (357) at Arundel Mills, Maryland has posted their jobs at <http://ppecasinoresortsmd.com/index.cfm?page=jobs>. (Date listed: 7/10/11).

**Chesapeake College** now recruiting for:

- **Assistant Soccer Coach** (428). **Responsibilities:** Assist the head coach in all phases of the soccer program, including practice, travel, game preparation and other duties as assigned. **Required:** Coaching experience at the high school or college level. **Apply:** E-mail Frank Szymanski, Director of Athletics, at [fszymanski@chesapeake.edu](mailto:fszymanski@chesapeake.edu). Position will remain open until filled. (Date listed: 8/18/11).

**Easton Eye Care** (413) seeking a **Medical Secretary**. A highly reputable eye care practice for a customer service professional to provide front desk services. Candidate must be friendly, organized and dependable. Strong computer and communication skills are essential!! Will answer phones, schedule and confirm appointments, give quotes for services, greet our patients at check-in and collect fees and bill insurance at check-out. We are a team oriented practice and very selective in our hiring process. Full-time position offers highly competitive benefits and salary commensurate with experience with great opportunity for advancement. Patient pleasers forward your resume & salary history for prompt consideration. Fax: 410-822-2652 or email: [eastoneyecare@goeaston.net](mailto:eastoneyecare@goeaston.net). (Date listed: 8/8/11).

**Express Employment Professionals** (406) The Shore's greatest solution for all of your staffing needs. We are always recruiting for experienced individuals in Office Services, Sales and Marketing, Production, Engineering and Light Industrial. Benefits are available immediately. **Current Openings:** Heavy **Machine Operator** in Federalsburg; **Production Packers** in Easton, background checks will be performed; **Accounting/Customer Service Representatives** in Cambridge; FT Openings in Stevensville, Hurlock and Cambridge in **Production** starting at **\$8.00/hr.**; and Part time **Call Center Representative** in Salisbury. **Apply:** Inquire in person, 29466 Pintail Drive, Suite 1, Easton, MD 21601 or via telephone, 410-820-8888 or e-mail at [www.expresspros.com](http://www.expresspros.com). (Date listed: 7/20/11).

**Habitat for Humanity-Choptank** (411) have positions open for **Americorps members only**. Seeking Americorps National Direct **Construction Crew Leader** (2 openings). Work with Habitat Choptank's professional construction staff and volunteers in all aspects of its sustainable home building toward meeting ongoing construction goals, and developing a vibrant and sustainable crew chief program. **Service Description:** August 2011-July 2012; Tuesday-Saturdays for 40/hrs/wk; Living allowance of \$11,000/year; Educational award of \$4,725 at successful completion of the service year. Additional benefits include health and dental coverage, worker's compensation coverage and student loan forbearance (if applicable) while participating in AmeriCorps service. **Apply:** with a resume' and cover letter to: [info@habitatchoptank.org](mailto:info@habitatchoptank.org). Deadline: Aug. 31, 2011. (Date listed: 8/8/11).

**HCR ManorCare** (10) works with patients and their families to design an individualized plan of care that best addresses patient needs or those of their loved one. Being a leading provider of post-acute and rehabilitation services along with our nearly 60,000 employees has made us the preeminent care provider in the industry. Quality care for patients and residents is provided through a network of more than 500 skilled nursing and rehabilitation centers, assisted living facilities, outpatient rehabilitation clinics, and hospice and home health care agencies. Discover the satisfaction of being part of the HCR ManorCare team providing more positive outcomes for everyone in our communities. HCR ManorCare offers their therapists: -The leading owner and operator of long-term care centers in the United States; -Network of more than 500 long-term care centers, assisted living facilities, outpatient rehabilitation clinics, and home health care & hospice offices; - Medical/Dental; -Vision Discount Plan; -Legal Services Plan; -Educational Assistance; -Credit Union Membership; -Retirement. The following positions are available: **Physical Therapist** – Plans and administers prescribed physical therapy treatment program for patients/residents to restore function, relieve pain, and prevent disability following illness, disease, or injury. As a Physical Therapy professional with ManorCare, you will enjoy significant advantages that only can be found with an industry leader. Outstanding advancement opportunities, qualified colleagues, cutting edge programs and continually expanding services can all have an impact on your future. **Physical Therapist Assistant** – Performs physical therapy programs under the general supervision of a physical therapist unless the state practice is described differently. As a Physical Therapy Assistant professional with ManorCare, you will enjoy significant advantages that only can be found with an industry leader. Outstanding advancement opportunities, qualified colleagues, cutting edge programs and continually expanding and services can all have an impact on your future. **Occupational Therapist** – Plans and administers prescribed occupational therapy treatment program for patients/residents to facilitate rehabilitation following illness, disease, or injury. As an Occupational Therapy professional with ManorCare, you will enjoy significant advantages that only can be found with an industry leader. Outstanding advancement opportunities, qualified colleagues, cutting edge programs and continually expanding services can all have an impact on your future. **Certified Occupational Therapy Assistant** – Perform occupational therapy programs under general supervision of an Occupational Therapist. Assist in administering programs involving functional skills. Instruct, motivate and assist residents in learning and improving functional skills. **Speech Language Pathologist** – Plans, organizes, and conducts speech therapy program to facilitate rehabilitation of patients/residents following illness, disease or injury. As a Speech Language Pathology professional with ManorCare, you will enjoy significant advantages that only can be found with an industry leader. Outstanding advancement opportunities, qualified colleagues, cutting edge programs and continually expanding and services can all have an impact on your future. Contact James Glover at 866-427-2004 ext 110, fax 877-479-2652, or email [james.glover@hcr-manorcare.com](mailto:james.glover@hcr-manorcare.com). (Date listed: August/2011).

**Hertrich Family of Auto Dealerships** (427) seeking a **Part-Time Front Desk Customer Service Associate/Cashier** at the Easton, Maryland dealership. **Location:** 9617 Ocean Gateway (Rte 50), Easton, MD. **Duties:** Answer multi-line phone; maintain cash drawer, accept payments via cash and credit care; filing, inventories, spreadsheets, and data entry; and other tasks as directed by Office Manager. **Hours:** Weekday evenings from 4 PM-8 PM and Saturdays from 7:30 am-5:00 pm. **Apply** now at [www.HERTRICHs.com](http://www.HERTRICHs.com). (Date listed: 8/17/11).

### **Job Fair**

- Talbot County Chamber of Commerce & Upper Shore Workforce Investment Board sponsored. **Date:** Thursday, August 25, 2011; 1-6 PM; **Location:** Talbot County Community Center, 10028 Ocean Gateway (Rt. 50) Easton, MD 21601. Bring your resumes' and dress appropriately for an "on-the-spot" interview! (Date listed: 8/8/11).

**Kiddie Academy of Kent Island** (410) seeking **Teachers** for Early Childhood Education/Child Care. FT Teacher positions currently available. BA preferred; 90 hour cert. and 1 year experience required; and competitive salary. Fax to 410-604-1327 or email resumes' to [kiddieacademyofkentisland@gmail.com](mailto:kiddieacademyofkentisland@gmail.com). (Date listed: 8/8/11).

**Live-In Caregiver** (425) needed for my 88 year old mother. She is wheelchair ridden, has severe macular degeneration and is a pepper. This opportunity offers room and board, time off weekly, salary and a beautiful water view in Bozman, Maryland. You have your own room and bathroom. Mom wears a brace on her right leg from having polio as a child and her left leg is starting to wear out, so transfers to and from the wheelchair are her biggest challenges right now. Otherwise, she is in good health and spirits and still sharp as a tack. The position is available immediately. If interested, please contact me at [suzjoey@cox.net](mailto:suzjoey@cox.net) and include your salary requirement, educational background and any other qualifications or experience. (Date listed: 8/17/11).

**Miltec** (424) is looking to hire an **Accounting Clerk**. The Accounting Clerk is responsible for maintaining financial, accounting, and administration services in order to meet mandated requirements and support company operations. **Duties and Responsibilities:** Administer and monitor the financial system in order that the company finances are maintained in an accurate and timely manner, following the published procedures: prepare and reconcile bank statements; accurately record supplier invoices into the computerized accounting system; maintain accounts receivables and perform other related duties as required. **Qualifications:** Three-five years accounting experience; excellent attention to detail and excellent written and verbal communication skills. **Apply:** Email cover letter and resume' to [HR@miltec.com](mailto:HR@miltec.com) or fax to 410-604-2906. (Date listed: 8/16/11).

**Monumental Process Servers, Inc.** (418) an established process serving company seeks experienced process server, but willing to train the right person. You must have transportation and a smart phone with a data plan. Please contact Brent Neenan at 410-523-4980 or fax: 410-523-4986 or [www.monumentalps.com](http://www.monumentalps.com). (Date listed: 8/11/11).

**Nannies4hire.com** (49) Over 700 families registered at [www.nannies4hire.com](http://www.nannies4hire.com). We have Full-time, part-time, short-term live-in and live-out positions available nationwide. Register online at [www.nannies4hire.com](http://www.nannies4hire.com) to view and contact families directly. (Date listed: August/2011)

**Nannies of Nebraska** (93) has been in business since 1987. We receive new families daily. Jobs are available nationwide. Nannies must make a one-year commitment. General responsibilities include: childcare, light housekeeping, grocery shopping, errands, driving, and laundry for children and light meal preparation. The family is responsible for your transportation to the job and home after your commitment. Call 1-800-730-2444 to apply, or apply online at [www.nanniesofnebraska.com](http://www.nanniesofnebraska.com). (Date Listed: August/2011)

**Office of Representative Andy Harris, M.D.** (398) is announcing **Internship Program** for college students. It is an opportunity to gain first-hand knowledge of Capitol Hill, the legislative process and the unique communities and constituents of Maryland's First Congressional District. The Internships are unpaid and offered on a full or part-time basis. Work hours are from 9 AM to 5 PM, Monday through Friday. **Requirements:** 2.8 GPA; willingness to work at



least 10 hours per week; interpersonal communication skills; mature and responsible attitude; ability to multi-task, prioritize; strong writing and speaking skills; familiarity with Microsoft Word, Excel, Outlook and Adobe and have completed at least one semester of college-level work prior to beginning the internship. Priority is given to students from the First District). **Responsibilities:** Opening mail; answering telephones; entering computer data; referring letters sent by other Member's constituents; responding to constituent requests; attending congressional hearings and lectures (DC); assisting with special projects, including legislative research; assisting with constituent casework (District offices) and other special projects important to the Congressman's office. Interns are accepted throughout the year. **Apply:** For more information please call Miles Butz at 410-643-5425 or email [miles.butz@mail.house.gov](mailto:miles.butz@mail.house.gov). (Date listed: 6/30/11).

**Practically Perfect Nanny** (85) a childcare referral business looking for **Nannies** and **Babysitters**. Nanny and Babysitter candidates will be screened and interviewed. Qualified candidates will be referred to families in need of child care based on the family's needs and preferences. Child care related experience and education is preferred. For information or to schedule an interview, call Rhonda Becker, 443-262-1500. Mail resume to [placement@practicallyperfectnanny.com](mailto:placement@practicallyperfectnanny.com). (Date listed: August/2011)

**Prince George's Community College** (212) Go to <http://jobs.pgcc.edu> for available jobs, required hours, qualifications, criteria and to apply online, or call 301-322-0613 (voice) to request an application. TTY users call thru MD Relay (7-1-1). Prince George's Community College, Largo, MD is an AA/EOE institution. (Date listed: August/2011)

**Pro-Temps – Staffing Solutions** (447) we match jobs and talent on Maryland's Eastern Shore. Call the Pros at 410-822-4648, 800-787-4648; fax 410-822-5538. 8133 Elliott Road, Suite 5, Easton, MD 21601. [www.protempsstaffing.com](http://www.protempsstaffing.com), [info@protempsstaffing.com](mailto:info@protempsstaffing.com). (Date listed: August/2011).

#### **Queen Anne's County Department of Human Resources seeking an**

- **Emergency Management Associate** – Dept. of Emergency Services (421) (Contractual/Grant funded). **Salary:** \$25.00/hourly. **Job Summary:** Incumbent is responsible for assisting in the formulating, coordinating and maintaining emergency and administrative plans as they relate to county and region-wide mitigation, preparedness, response and recovery activities, and department operations. Specific responsibility includes revising the County-wide Emergency Operations Plan. **Qualifications:** High School Diploma or GED, previous emergency management experience and demonstrated knowledge of EOP development and maintenance, State and local jurisdiction responsibilities, local agencies and their roles in each ESF and FEMA CPG 101 V2. National Incident Management System (NIMS) training is required prior to employment, Courses 100, 200 and 700. **Apply:** The deadline for receiving applications is **August 24, 2011**.
- **Mechanic II** -- Dept. of Public Works, Roads Division (422) Contractual **Job Summary:** Under general supervision this position performs diagnostic tests, preventive maintenance and required repairs for vehicles and mobile equipment. **Qualifications:** A High School Diploma, GED or certificate of graduation from a vocational technical training school with concentration on automobile and heavy equipment mechanics and three (3) years of related experience as an automobile, farm or heavy equipment mechanic; or an equivalent combination of education and experience. **Apply:** The deadline for receiving applications is **August 24, 2011**.
- **Administrative Assistant I** – Dept. of Social Services, MEAP Program (423). **Salary:** \$26,800. **Job Summary:** Performs entry-level clerical duties under direct supervision. Duties may include receptionist, mail processing, basic data entry and word processing, and general typing, filing and copying. **Qualifications:** High school diploma or GED required. Six months related experience preferred. Basic computer skills required. **Apply:** The deadline for receiving applications is **August 26, 2011**.
- **Collections Specialist I** – Dept. Budget & Finance (426). **Salary:** \$15.55/hour (Contractual). **Job Summary:** Performs all essential tasks necessary to review account billing, process payments, and collect cash for property tax, deed transfers, sanitary district services, and other services provided by the County. Work requires expertise or background in customer service, property transfers, and cash receipts. Department management relies on consistency and skill of this position. Works with minimal instruction or supervision. Makes recommendations to management. **Qualifications:** Five (5) to seven (7) years work experience providing specialized office support. AA degree or 2 years secretarial

school preferred. High school diploma or GED and computer experience required. **Apply:** The deadline is **August 31, 2011**.

All applications must be submitted to the Department of Human Resources, The Liberty Building; 107 North Liberty Street, Centreville, Maryland 21617. (410) 758-4406 or fax: 410-758-6913, **no later than 4:30 p.m.** A Queen Anne's County job application must accompany the resume. The job description, which fully describes assigned essential functions and the qualifications for this position may be obtained from the Human Resources Department. All applicants must pass a drug-screening test and adhere to unannounced random drug testing during their period of employment. **Please note:** Queen Anne's County has an on-line job application [www.Qac.org](http://www.Qac.org). (Date listed: 8/17/11).

**State of Maryland – Office of the Governor** (429) is seeking an **Intern** with the Governor's Press Office in Annapolis. Responsibilities: Drafting letters, as requested, for event program booklets, and congratulatory/regret letters; assisting press staff in gathering research as needed; answering the main press office phone line and directing phone calls as needed; assisting New Media staff with uploading pictures, press releases, etc. to Governor's website; compiling news articles for waiting-area tables; transcribe speeches as needed and any other duties as assigned.

**Qualifications:** Excellent verbal and written communication skills; professional etiquette and demeanor in the office and when answering the telephone; ability to comprehend legislation, initiatives and goals of the Governor; an understanding of the legislative process in Maryland and familiarity with the goals of the current administration. **Computer Skills:** Interns should be fully familiar with common computer software- MS Word, Excel, Power Point, Outlook, Adobe, as well as internet search engines. At times, interns will be asked to upload or make changes to the Governor's official webpage and affiliate social networking websites. While we expect interns to be familiar with using basic internet web templates, these tasks will come with instructions, as they will be specific to the website in use. **Apply:** All interested intern applicants should send a cover letter, resume and short writing sample (no more than 2 pages) to Kara Turner at [kturner@gov.state.md.us](mailto:kturner@gov.state.md.us) (No phone calls or faxes, please). Internships generally parallel college semesters, although exact dates are adjusted according to the intern's schedule and the office's need. Please note that all internships are unpaid and do not guarantee a job with the Governor upon college graduation. (Date listed: 8/18/11).

**State of Maryland** (202) **Family Services Case Workers** - \$31,461-\$56,438; **Casework Specialist/Social Workers** - \$35,568-\$64,282; **Social Work Supervisor** - \$42,867-\$68,626. Our Children Need You! Are you a social worker or a social work student preparing to graduate from school? Or do you have a degree in the behavioral sciences? The Department of Human Resources (DHR) is the State of Maryland's human service agency. We are looking for caring, compassionate and committed social workers and caseworkers to join our team of child welfare professionals. This is a challenging career. You will work with Maryland's most vulnerable children and families to provide a safe, secure and healthy home environment. DHR needs social workers and caseworkers like you, but more than that, our children need you too. Help a child, change the future. Vacancies are located in several of our local departments of social services throughout the State of Maryland. These positions provide services to individuals or families in cases involving suspected child or adult abuse or neglect, out of home placement, guardianship, emergency protective orders or adoption. For detailed information on the required education and experience or to obtain an application, please visit our website at [www.dhr.state.md.us/jobannnc.htm](http://www.dhr.state.md.us/jobannnc.htm). To submit your application, please visit our website at [socialworkcareers@dhr.state.md.us](mailto:socialworkcareers@dhr.state.md.us). If you have additional questions, please call 410-767-7862 and leave a brief message with your name and telephone number. (Date listed: August/2011)

**SunTrust Bank** (412) is hiring an **Assistant Branch Manager** at the Kent Towne Branch, 1925 Main Street, Chester, MD 21619. **Basic Qualifications:** High school diploma or equivalent. Two and a half years retail sales experience or two years financial service and sales experience. You must have cash handling or payment transaction experience. **We Prefer:** College level courses; three years in retail branch sales with at least six months experience in a management, leadership or coaching role; excellent verbal and written communication skills. Demonstrated ability to meet or exceed sales goals. Apply: [www.suntrust.com/careers](http://www.suntrust.com/careers). (Date listed: 8/8/11)

**The Davey Tree Expert Company** (341) is seeking to fill positions: **TREE CARE FOREMAN and TRIMMERS** to start immediately. **Applications accepted until suitable candidates are selected.** The Davey Tree Expert Company has opportunities in the field of Urban Forestry, as Foreman & Trimmers. Davey is a leader in the Residential-Commercial tree care, utility line clearing and forestry consulting industries, throughout the US and Canada. **POSITIONS AVAILABLE:** **Eastern Shore, Maryland** **JOB DUTIES:** Positions involve providing expert tree surgery services and inspections to customer properties; responsible for climbing, pruning and removing trees on residential and commercial properties. **QUALIFICATIONS:** Climbing experience without spurs, knowledge of knots, chainsaw operation, and bucket truck experience. Valuable qualifications, but not required, we'll train you: ISA Certification, Class B CDL, strong tree ID skills, installation experience of cables, bracing and lightening protection. Experience in crew management, training, equipment maintenance, customer service, and safe working procedures are all highly valuable. **ADDITIONAL INFORMATION:** Compensation based on qualifications and experience. Davey offers competitive wages, excellent benefits, advancement opportunities and option to buy Company stock after 1 year of employment, plus access to industry related training materials and Davey Extension Courses. Pre-employment Drug Screen required. The Davey Tree Expert Company is an Equal Opportunity Employer. Davey is Employee Owned. **CONTACT--Send Resume and Cover to:** **Craig Ritter:** [craig.ritter@davey.com](mailto:craig.ritter@davey.com) **Phone: (410) 822-3220 Fax (410) 820-7943** Visit Davey Website: [WWW.DAVEY.COM](http://WWW.DAVEY.COM) Job Opportunities & Co. Information (Date listed: 6/2/11).

**UniSite Design** (420) is currently recruiting for the position of **Production Assembler**. We are a manufacturer of high-quality commercial grade site furnishings, seeking highly motivated individuals to work in our manufacturing facility. No experience necessary. We will train you. Applicants will be working with experienced production personnel. We offered an excellent benefit package. **Apply** online at <https://home.eease.adp.com/recruit/?id=816651> or in person at: UniSite Design, Inc., 1105 Park Lane, Denton, MD 21629. (Date listed: 8/11/11).

**Vantage Resort Realty** (415) seeking a **Resort Operations Manager – Somers Point, New Jersey**. We are currently looking for a dynamic individual that has strong organizational skills, leadership skills and experience to supervise our Ocean City, N.J. office. The Resort Operations Manager is responsible for managing all aspects of the office including but not limited to marketing, staff recruitment and development. A successful candidate will have a strong background in Vacation Rentals and proven track record in business development. In addition, this person must have experience in talent management to assist the president of the company in driving the business, via the team, to the next level. **To apply and for more information:** <https://home.eease.adp.com/recruit/?id=720761>. (Date listed: 8/8/11).

**Wesleyan Christian School** (405) have the following positions open: **Part-time Math/Science for 7<sup>th</sup> & 8<sup>th</sup>** (hours: M-F 12:30 pm-3:30 pm); **K4/K5 Aide** (hours: M-F 8:00 am-3:30 pm); **K5 Teacher** (hours: M-F 8:00 am-3:30 pm); **Part-time Music Teacher** (hours: flexible – call for more information); and **Part-time Computer Teacher** (hours: flexible – call for more information). **Apply:** Please contact Tammy Moldoch at Wesleyan Christian School: 410-479-2292 or by email at [tammymoldoch@yahoo.com](mailto:tammymoldoch@yahoo.com). (Date listed: 7/19/11).

**Wildlife International Ltd.,** (408) located near the Chesapeake Bay in historic Easton, Maryland, is one of the world's leading contract research laboratories providing environmental toxicology, fate and analytical testing services to a world-wide clientele. We are seeking entry-level **Aquatic Laboratory Technicians** to assist our staff biologists with aquatic toxicology studies with freshwater and marine fish, invertebrates, and sediment dwelling organisms. College degree preferred but not required. **Duties** will include the care and maintenance of organisms, water quality measurements, cleaning of test systems, setting up tests, and assisting biologists in the collection of data. Attention to detail and good communication skills are a must. Excellent benefits and 401(k) plan. **Apply:** Send resume' and salary requirements to: Personnel Coordinator, Wildlife International, Ltd., 8598 Commerce Drive, Easton, MD 21601, or fax 410-822-4111, or email to: [danderson@wildlifeinternational.com](mailto:danderson@wildlifeinternational.com). (Date listed: 8/8/11).

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# JOB FAIR!!!

**Free and open to the public!**

**Thursday, August 25, 2011  
1-6 p.m.**

**Talbot County Community Center  
10028 Ocean Gateway (Route 50)  
Easton, Maryland 21601**

*Local employers will be in attendance – bring your resumes and dress appropriately for an “on-the-spot” interview!*

**Don't forget to check these important sites for opportunities:**

The People's Place <http://www.peoplesplace2.com/employment.html>

Delaware Employment Link for all jobs posted for the State of Delaware: <http://delawarestatejobs.com/>

Link for Jobs at Non-Merit State Agencies <http://www.delawarestatejobs.com/pages/additionaljobs.asp>

Delaware Job Link for jobs listed by Delaware Companies: <https://joblink.delaware.gov/>

County Jobs in Delaware:

- Kent County - <http://www.co.kent.de.us/Departments/Administration/KCJobs.htm>
- Sussex County – <http://www.sussexcountyde.gov/dept/personnel/index.cfm?resource=jobopenings>
- New Castle County – <http://www2.nccde.org/HR/Employment/default.aspx>

**The State of Delaware is accepting employment applications for the following jobs. If you are interested in a job, please submit your application by the **final filing date**.**

Job title: Visually Impaired Business Service Supervisor

Opening date: 8/16/2011

**Final filing date: Aug 22 2011 11:5**

Recruitment number: 081111-MCBZ03-350800

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MCBZ03&R3=350800>



Job title: Supply, Storage and Distribution Technician I

Opening date: 8/16/2011

Final filing date: Aug 22 2011 11:5

Recruitment number: 081011-MAGA04-100200

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081011&R2=MAGA04&R3=100200>

Job title: Court Security Officer II

Opening date: 8/16/2011

Final filing date: Aug 22 2011 11:5

Recruitment number: 080911-MBDE02-21500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080911&R2=MBDE02&R3=21500>

Job title: Accounting Specialist

Opening date: 8/10/2011

Final filing date: Aug 23 2011 11:5

Recruitment number: 080911-MABA02-600600

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080911&R2=MABA02&R3=600600>

Job title: Family Service Specialist

Opening date: 8/17/2011

Final filing date: Aug 23 2011 11:5

Recruitment number: 081611-MDDQ01-370500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081611&R2=MDDQ01&R3=370500>

Job title: Information Resources Specialist I

Opening date: 8/18/2011

Final filing date: Aug 24 2011 11:5

Recruitment number: 081711-MEBA01-200300

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081711&R2=MEBA01&R3=200300>

Job title: Employment and Training Area Operations Manager

Opening date: 8/18/2011

Final filing date: Aug 24 2011 11:5

Recruitment number: 081711-MDDZ38-600900

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081711&R2=MDDZ38&R3=600900>

Job title: Gaming Inspector I

Opening date: 8/18/2011

Final filing date: Aug 24 2011 11:5

Recruitment number: 081711-MBDG01-250700

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081711&R2=MBDG01&R3=250700>

Job title: Motor Vehicle Services Supervisor

Opening date: 8/18/2011

Final filing date: Aug 24 2011 11:5

Recruitment number: 081611-MBCC04-551100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081611&R2=MBCC04&R3=551100>

Job title: Judicial Case Processor I  
Opening date: 8/18/2011  
Final filing date: Aug 24 2011 11:5  
Recruitment number: 081111-MAFC01-21300  
Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MAFC01&R3=21300>

Job title: Communication Systems Specialist  
Opening date: 8/11/2011  
Final filing date: Aug 24 2011 11:5  
Recruitment number: 080811-MFAA02-450100  
Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080811&R2=MFAA02&R3=450100>

Job title: Administrative Specialist II  
Opening date: 8/18/2011  
Final filing date: Aug 24 2011 11:5  
Recruitment number: 081611-MAAA02-350100  
Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081611&R2=MAAA02&R3=350100>

Job title: Correctional Officer/Physical Plant Maintenance Trades Mechanic I  
Opening date: 2/26/2011  
Final filing date: Aug 25 2011 11:5  
Recruitment number: 022311-MCCH01-380100  
Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=022311&R2=MCCH01&R3=380100>

Job title: Registered Nurse III  
Opening date: 2/26/2011  
Final filing date: Aug 25 2011 11:5  
Recruitment number: 021511-MDGB01-350500  
Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=021511&R2=MDGB01&R3=350500>

Job title: Registered Nurse I  
Opening date: 2/26/2011  
Final filing date: Aug 25 2011 11:5  
Recruitment number: 021511-MDGB01-350500  
Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=021511&R2=MDGB01&R3=350500>

Job title: Registered Nurse II  
Opening date: 2/26/2011  
Final filing date: Aug 25 2011 11:5  
Recruitment number: 021511-MDGB01-350500  
Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=021511&R2=MDGB01&R3=350500>

Job title: Accounting Specialist  
Opening date: 8/19/2011  
Final filing date: Aug 25 2011 11:5  
Recruitment number: 081811-MABA02-400100  
Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081811&R2=MABA02&R3=400100>

Job title: Youth Rehabilitation Counselor I  
Opening date: 8/19/2011

Final filing date: Aug 25 2011 11:5  
Recruitment number: 081711-MDDV01-370500  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081711&R2=MDDV01&R3=370500>

Job title: Accounting Specialist  
Opening date: 8/19/2011  
Final filing date: Aug 25 2011 11:5  
Recruitment number: 081711-MABA02-351400  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081711&R2=MABA02&R3=351400>

Job title: Investigator I  
Opening date: 8/20/2011  
Final filing date: Aug 26 2011 11:5  
Recruitment number: 081211-MBAA01-350900  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081211&R2=MBAA01&R3=350900>

Job title: Toll Sergeant  
Opening date: 8/22/2011  
Final filing date: Aug 28 2011 11:5  
Recruitment number: 081811-MABI03-551100  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081811&R2=MABI03&R3=551100>

Job title: Licensed Practical Nurse III  
Opening date: 3/3/2011  
Final filing date: Aug 30 2011 11:5  
Recruitment number: 030111-MDGA02-350500  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030111&R2=MDGA02&R3=350500>

Job title: Environmental Program Manager I  
Opening date: 8/17/2011  
Final filing date: Aug 30 2011 11:5  
Recruitment number: 081611-MGCD01-400400  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081611&R2=MGCD01&R3=400400>

Job title: Licensed Practical Nurse II  
Opening date: 3/3/2011  
Final filing date: Aug 30 2011 11:5  
Recruitment number: 030111-MDGA02-350500  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030111&R2=MDGA02&R3=350500>

Job title: Certified Nursing Assistant  
Opening date: 3/10/2011  
Final filing date: Sep 6 2011 11:5  
Recruitment number: 030211-MDCD02-350500  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030211&R2=MDCD02&R3=350500>

Job title: Vocational Rehabilitation Counselor II  
Opening date: 8/17/2011  
Final filing date: Sep 6 2011 11:5  
Recruitment number: 081611-MDDU02-600800

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081611&R2=MDDU02&R3=600800>

Job title: Nursing Supervisor

Opening date: 3/10/2011

Final filing date: Sep 6 2011 11:5

Recruitment number: 022811-MDGB04-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=022811&R2=MDGB04&R3=350500>

Job title: Nutritionist II

Opening date: 3/16/2011

Final filing date: Sep 12 2011 11:5

Recruitment number: 020111-MDFA02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020111&R2=MDFA02&R3=350500>

Job title: Nursing Supervisor

Opening date: 3/17/2011

Final filing date: Sep 13 2011 11:5

Recruitment number: 031411-MDGB04-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=031411&R2=MDGB04&R3=350500>

Job title: Registered Nurse III

Opening date: 3/17/2011

Final filing date: Sep 13 2011 11:5

Recruitment number: 030111-MDGB03-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030111&R2=MDGB03&R3=350500>

Job title: Psychiatrist III

Opening date: 3/18/2011

Final filing date: Sep 14 2011 11:5

Recruitment number: 031411-MDEC03-350600

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=031411&R2=MDEC03&R3=350600>

Job title: Nutritionist III

Opening date: 3/18/2011

Final filing date: Sep 14 2011 11:5

Recruitment number: 031411-MDFA03-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=031411&R2=MDFA03&R3=350500>

Job title: Registered Nurse III

Opening date: 3/18/2011

Final filing date: Sep 14 2011 11:5

Recruitment number: 031511-MDGB03-351100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=031511&R2=MDGB03&R3=351100>

Job title: Registered Nurse III

Opening date: 3/19/2011

Final filing date: Sep 15 2011 11:5

Recruitment number: 031511-MDGB03-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=031511&R2=MDGB03&R3=350500>



Job title: Nurse Consultant

Opening date: 3/18/2011

Final filing date: Sep 14 2011 11:5

Recruitment number: 031511-MDGZ01-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=031511&R2=MDGZ01&R3=350500>

Job title: Nursing Director

Opening date: 5/3/2011

Final filing date: Oct 30 2011 11:5

Recruitment number: 041311-MDGB08-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=041311&R2=MDGB08&R3=350500>

Job title: Public Health Administrator II

Opening date: 5/21/2011

Final filing date: Nov 17 2011 11:5

Recruitment number: 051911-MDDL03-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=051911&R2=MDDL03&R3=350500>

Job title: Dentist

Opening date: 5/28/2011

Final filing date: Nov 24 2011 11:5

Recruitment number: 052411-MDEA01-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=052411&R2=MDEA01&R3=350500>

Job title: Registered Nurse III

Opening date: 6/25/2011

Final filing date: Dec 21 2011 11:5

Recruitment number: 062311-MDGB02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062311&R2=MDGB02&R3=350500>

Job title: Registered Nurse II

Opening date: 6/25/2011

Final filing date: Dec 21 2011 11:5

Recruitment number: 062311-MDGB02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062311&R2=MDGB02&R3=350500>

Job title: Certified Nursing Assistant

Opening date: 6/25/2011

Final filing date: Dec 22 2011 11:5

Recruitment number: 062211-MDCD02-351100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062211&R2=MDCD02&R3=351100>

Job title: Nutritionist III

Opening date: 6/25/2011

Final filing date: Dec 22 2011 11:5

Recruitment number: 062411-MDFA03-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062411&R2=MDFA03&R3=350500>

Job title: Registered Nurse II

Opening date: 7/8/2011  
Final filing date: Jan 4 2012 11:5  
Recruitment number: 070611-MDGB02-380200  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=070611&R2=MDGB02&R3=380200>

Job title: Advanced Practice Nurse  
Opening date: 8/8/2011  
Final filing date: Jan 8 2012 11:5  
Recruitment number: 080111-MDGB05-200900  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080111&R2=MDGB05&R3=200900>

Job title: Registered Nurse III  
Opening date: 7/16/2011  
Final filing date: Jan 12 2012 11:5  
Recruitment number: 062911-MDGB02-350500  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062911&R2=MDGB02&R3=350500>

Job title: Registered Nurse II  
Opening date: 7/16/2011  
Final filing date: Jan 12 2012 11:5  
Recruitment number: 062911-MDGB02-350500  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062911&R2=MDGB02&R3=350500>

Job title: Registered Nurse III  
Opening date: 7/27/2011  
Final filing date: Jan 23 2012 11:5  
Recruitment number: 072011-MDGB03-350500  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=072011&R2=MDGB03&R3=350500>

Job title: Chief Physician  
Opening date: 8/9/2011  
Final filing date: Feb 5 2012 11:5  
Recruitment number: 080411-MDEB02-351100  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080411&R2=MDEB02&R3=351100>

Job title: Nursing Home Administrator  
Opening date: 8/10/2011  
Final filing date: Feb 6 2012 11:5  
Recruitment number: 080311-MDBZ12-351400  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080311&R2=MDBZ12&R3=351400>

Job title: Epidemiologist II  
Opening date: 8/17/2011  
Final filing date: Feb 13 2012 11:5  
Recruitment number: 081211-MDAB02-350500  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081211&R2=MDAB02&R3=350500>

Job title: Registered Nurse I-III  
Opening date: 8/18/2011  
Final filing date: Feb 14 2012 11:5

Recruitment number: 081111-MDGB01-351400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400>

Job title: Nursing Supervisor

Opening date: 8/18/2011

Final filing date: Feb 14 2012 11:5

Recruitment number: 081111-MDGB04-351400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB04&R3=351400>

Job title: Registered Nurse III

Opening date: 8/18/2011

Final filing date: Feb 14 2012 11:5

Recruitment number: 081111-MDGB01-351400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400>

Job title: Registered Nurse II

Opening date: 8/18/2011

Final filing date: Feb 14 2012 11:5

Recruitment number: 081111-MDGB01-351400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400>

Job title: Registered Nurse II

Opening date: 8/18/2011

Final filing date: Feb 14 2012 11:5

Recruitment number: 081111-MDGB01-351400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400>

**See Below for Opportunities Recently Posted in the Cape Gazette**

## **Help Wanted**

[Appointment Secretary](#) - L'occhio Eyecare | Eyestyle

[Banquet Servers, Hosts](#) - Baycenter

[Barista](#) - Federal Street Gallery

[Caregiver Job Fair](#) - Home Instead Senior Care

[Clerks, Stock Personnel](#) - Atlantic Liquors

[CNAs](#) - Cadia Rehabilitation-Renaissance

[Cooks, Servers](#) - The Peninsula

[Data Entry](#) - Commtrak

[Delivery Driver](#) - Seafood Company

[Dental Assistant](#) - Practice in Dagsboro

[Dental Hygienist](#) - Dagsboro Dental Office

[Employment Specialist](#) - Non-profit

[Front Desk Staff](#) - Boardwalk Plaza  
[Full and Part Time Positions](#) - Jakes Wayback Burgers  
[Home Health](#) - Beebe Medical Center  
[Insurance Inspector](#) - Mueller Reports  
[Job Opportunities](#) - Sussex Family YMCA  
[Kitchen, Server Staff](#) - Ledo Pizza  
[Landscape Maintenance](#) - Tunnell Companies, L.P.  
[Lawn Care Tech](#) - Naturalawn  
[Lifeguards](#) - Carter Pool Management  
[LPNs](#) - Brandywine Senior Living  
[Mechanic Small Engine](#) - Fun in the Sun  
[Medical Assistant](#) - Cardiovascular Consultants  
[Medical Assistant](#) - Pediatric Office  
[Medical Assistant/Receptionist](#) - Lewes Office  
[Part Time Help](#) - Harbeson Deli  
[Plumber, Drain Tech, Water Jet](#) - Clendaniel  
[Preschool Teacher/Director](#) - Goshen United Methodist Church  
[Quality Assurance Manager](#) - Pixstar, Inc.  
[Real Estate Sales](#) - Coldwell Banker  
[Sales Associates](#) - Ann Taylor Factory Store  
[Sales/Customer Service](#) - Harvard Business Services  
[Server](#) - Blue Sea Cafe  
[Servers](#) - Serendipity Restaurant  
[Waterpark Positions](#) - Midway Speedway Park

**Please See Below for Jobs Recently posted on CareerBuilder.com**

Job Title	Company	Location	Date Posted	
<a href="#">Speech Language Pathologist - Home Health</a>	Amedisys Home Health & Hospice Care	Georgetown, DE	Aug-22	<a href="#">Apply</a>
<a href="#">Auto Tech - Mechanic - Auto Technician - Shop Manager - Manager</a>	Meineke Car Care Center	Dover, DE	Aug-22	<a href="#">Apply</a>
<a href="#">Citrix/Windows Systems Administrator, Enterprise Call Center Ser</a>	JPMorgan Chase	Wilmington, DE	Aug-21	<a href="#">Apply</a>
<a href="#">Accountant</a>	Chase	Wilmington, DE	Aug-21	<a href="#">Apply</a>



<a href="#"><u>Sr. Financial Associate</u></a>	Chase	Wilmington, DE	Aug-21	<a href="#">Apply</a>
<a href="#"><u>Director — Organizational Readiness — Customer Experience</u></a>	Chase	Wilmington, DE	Aug-21	<a href="#">Apply</a>
<a href="#"><u>Director-Business Controls — Customer Experience</u></a>	Chase	Wilmington, DE	Aug-21	<a href="#">Apply</a>
<a href="#"><u>Manager, Strategic Travel Partner Marketing</u></a>	Chase	Wilmington, DE	Aug-21	<a href="#">Apply</a>
<a href="#"><u>Director, Strategic Travel Partner Marketing</u></a>	Chase	Wilmington, DE	Aug-21	<a href="#">Apply</a>
<a href="#"><u>School Psychologist</u></a>	Lake Forest School District	Felton, DE	Aug-21	<a href="#">Apply</a>

## See Below for Jobs Recently Posted in the Dover Post

**DRIVERS WANTED**Transportation Company seeksDRIVERS for weekday routes. Clean driving record. Apply in person at:**1651 South Dupont HwyDover, De 19901**

**SALES**-Self motivated individual w/experience in auto parts or auto repair/auto body. Must have relieable transportation. Send resume to: 337 Julia Way, Smyrna, DE 19977

**SCHOOL BUS DRIVERS** Top Pay and Great Incentive Program!Smyrna and Appoquinimink Districts.Call 302-653-8453.

**The U.S. Army Reserve**Is seeking **Prior Service of all branches. Enlist today and you can be eligible for Enlistment Bonuses up to \$10,000.00, Select Reserve GI Bill up to \$333.00 per month, Tuition Assistance up to \$4,500.00 per academic year and eligible to participate in a 401(k) type retirement plan. To find out if you qualify call 301-677-7070**

**CHAIRSIDE DENTAL ASSIST.**,e-mail resume to [molarbiz@yahoo.com](mailto:molarbiz@yahoo.com) Experience preferred. Job is located in Ocean View, DE. Lois James DDS[molarbiz@yahoo.com](mailto:molarbiz@yahoo.com) by August 31, 2011. [drloisjames.com](http://drloisjames.com)

Payday Loans and Title Loans Manager and Customer Service Rep, Looking for 4-6 hard working people to join our team. Experience in Customer Service, Banking and Collections. Must have reliable transportation, Good Work Ethics, willing to travel short distances. Interested candidates only. Job is located in Sussex, DE. LTP Interested applicants only. **Send Resume to [ltplinda@yahoo.com](mailto:ltplinda@yahoo.com) by Aug 31, 2011.**

**Available Contract Position at Dover AFB Chapel:**Saturday 1700 Catholic Music Director (singer) and Sunday 1130 Catholic Music Director (singer). A minimum of 2 years experience leading a Roman Catholic Mass as a Music Director is required. Interested persons may submit bids for one or both positions. Candidates for the positions will be interviewed and will be required to demonstrate their skills. Statements of Work (SOW) and the Basis of Award (BOA) are available, and can be picked up at the chapel office located in Bldg 899. Resumes must be submitted NLT 30 August 2011. For questions please contact the chapel at 677-3932 and ask for MSgt Robert Kovacs or Fr. Tim Hirten. You can also send an e-mail to: [robert.kovacs@us.af.mil](mailto:robert.kovacs@us.af.mil)

**FIBER SPLICERS, CABLE TV and TELECOM TECHNICIANS. NORTH AMERICA**

**TELECOMMUNICATIONS CORPORATION (NATC), a leader in fiber optics**, is looking for Fiber Splicers , Cable TV and Telecom Technicians with a minimum of two years experience for work in Dover, Wilmington and Newark, Delaware. **SALARY + BENEFITS. Contact:Denice Newsome (215) 871-7674**

**Coordinator****This is a unique opportunity to work as a liaison for a physician in our practice. This employee will be responsible for all aspects of patient scheduling, and communication between office staff, physicians and patients. Minimum of 3+ years experience in a physician's office is necessary; prior scheduling experience a must. Excellent benefit package. Submit resume to HR@delgi.net or fax to 302-731-4822 attn: Human Resources**

**Dog Waste Technician**, Are you a reliable, hardworking, responsible person? Do you like dogs and working outdoors? Can you lift 20 lbs, walk short to medium distances and have a clean driving record? Clevens K-9 Scoop is a professional dog waste removal service that has cleaned yards in New Castle County for the past 9 years. This is a fast growing company that needs Dog Waste Technicians (independent contractors, \$8-\$10/hr) to help keep up with the growing demand of this pooper scooper service. Current openings are for year round part time work on Tuesdays, Thursdays and Fridays. If you think you are a good fit email your work history to info@k9scoop.com. Job is located in Middletown, DE. No Phone Calls

**P/T evenings project person. Must have a valid drivers license, clean driving record, and a clear backgorund check. Hrs. 5:00-10:00pm. Pay \$8.50/hr. Call 302-734-3403 Dover**

**Bear-Glasgow YMCA School Age Site Coordinators for Before/After School Program in Appoquinimink District. Apply online @ [www.ymcade.org](http://www.ymcade.org).**

**Employment OpportunityJob Opening:Part-Time Pre-Teacher**Morning classes Hours: M-F 8:45am-12:15pm for the 2011 school year. Meet licenses requirements for ECT or ECAT. Must posses strong, written, and verbal communication skills, and current CPR/First Aide certificate. **Please email or mail resume: Email: jac065@hotmail.comMail to: 16 N. Main St. Camden, DE 19934**

**CLEANING-P/T** Help Needed, week days, must be dependable and have own transportation, Call (302)995-2816 Wilmington

**HVAC Service Technician**,5+yrs and CFC Cert. req. Please fax resume: (302)378-1233

Employment Consultant (Kent & Sussex),Service Source Delaware Region (OCI), is seeking qualified staff member to assist people with their job search in Kent & Sussex Counties. Must have the ability to network, maintain relationships with businesses & understand the career needs of adults with disabilities. Submit resume and salary requirements to: Resumes-oci@servicesource.org or Fax to 302-726-9383. EOE

**Mechanical Maintenance Assist, w/ HVAC Building Management Computer System**, maintenance of building systems, electrical, plumbing, communications, pneumatic controls & HVAC systems. Assist in preventive maint. & emergency repairs on building systems. 3+ yrs exp in facilities maint. &/or construction w/ emphasis on HVAC, water, plumbing, electrical & building system controls Job is located in Wilmington, DE. Winterthur Museum, Garden & Library. Email resume to jobs@winterthur.org by 8/30/11. winterthur.org EOE  
**Receptionist/Real Estate Secretary**, Dover law office seeks receptionist. Some real estate experience helpful. Fax resume to (302) 678-3544.

**STUDIO 14 SALON**Now hiring Hair Stylists, **Apply in person**Milford Harrington HwyRte 14 next to Mikes liquors.Mondays b/t 2p-4p or **Call Brandi to make appt. 302-670-2205**

Please See Below for Jobs Recently Posted on Delaware JobLink

<https://joblink.delaware.gov>

EMPLOYER	DATE POSTED	# OF OPENINGS	POSITION TITLE	DATE CLOSED	Job order number	County
Foot Locker	7/25/2011	1	Management	8/25/2011	87311	Kent
Corporate Kids Learning Center	7/25/2011	1	Child Care	8/25/2011	87312	Kent
Corporate Kids Learning Center	7/25/2011	1	Child Care Director	8/25/2011	87313	Kent
Dover Downs	7/25/2011	1	Representative I – Count Room	8/25/2011	87316	Kent
Dover Downs	7/25/2011	9	Security Officer	8/25/2011	87317	Kent
Harry Louie Laundry and Dry Cleaning	7/26/2011	1	Dry Cleaner Presser	8/26/2011	87376	Kent
Best Western Galaxy Inn	8/8/2011	1	Front Desk Clerk	9/6/2011	88197	Kent
Capitol Credit Services	8/8/2011	1	Collections	9/6/2011	88202	Kent
Hanes Brand	8/8/2011	1	ERC Skip Tech Apprentice	9/6/2011	88195	Kent
Izofah Transportation Inc.	8/9/2011	4	Med. Transport Drivers	9/7/2011	88305	Kent
Magnolia Furniture	8/8/2011	1	Driver	9/6/2011	88196	Kent
Pepsi Bottling Ventures, LLC	8/10/2011	1	Customer Delivery Specialist	9/8/2011	88418	Kent

<b>Simply Clean Janitorial</b>	<b>8/8/2011</b>	<b>1</b>	<b>Building Cleaning Worker</b>	<b>9/6/2011</b>	<b>88198</b>	<b>Kent</b>
<b>Sam's Club</b>	<b>8/11/2011</b>	<b>2</b>	<b>Customer Service Desk</b>	<b>9/9/2011</b>	<b>88428</b>	<b>Kent</b>
<b>Sam's Club</b>	<b>8/11/2011</b>	<b>2</b>	<b>Marketing / Outside Sales</b>	<b>9/9/2011</b>	<b>88429</b>	<b>Kent</b>
<b>Universal Transportaion</b>	<b>8/11/2011</b>	<b>8</b>	<b>Medical Transport Driver</b>	<b>8/19/2011</b>	<b>88430</b>	<b>Kent</b>
<b>Corporate Kids Leaning Center</b>	<b>8/15/2011</b>	<b>1</b>	<b>Early Childhood Education Teachers</b>	<b>9/13/2011</b>	<b>88503</b>	<b>Kent</b>
<b>Corporate Kids Leaning Center</b>	<b>8/15/2011</b>	<b>1</b>	<b>Teachers Aide</b>	<b>9/13/2011</b>	<b>88504</b>	<b>Kent</b>
<b>Aqua Pro</b>	<b>8/16/2011</b>	<b>1</b>	<b>Cleaning Technician</b>	<b>9/15/2011</b>	<b>88538</b>	<b>Kent</b>
<b>Maxim Satffing Solutions</b>	<b>8/22/2011</b>	<b>5</b>	<b>C.N.A.</b>	<b>9/22/2011</b>	<b>88660</b>	<b>Kent</b>
<b>Your Credit</b>	<b>8/22/2011</b>	<b>1</b>	<b>Loan Officer</b>	<b>9/22/2011</b>	<b>88661</b>	<b>Kent</b>
<b>Maxim Satffing Solutions</b>	<b>8/22/2011</b>	<b>5</b>	<b>L.P.N.</b>	<b>9/22/2011</b>	<b>88663</b>	<b>Kent</b>